Irish School Policy Review Calendar | 2026/27

Example five-meeting cycle. Replace windows with confirmed Board dates; allow consultation and advance reading. Calendar-year reviews for 2026 must be completed in 2026; schedule the next reviews in 2027.

Period	Board focus	Review policies	Consultation	Ratify	Publish / update
Sep/Oct	Plan year; admissions	Attendance; Bí Cineálta; admissions	Close bullying input; start safeguarding	Bullying review; attendance; notice	Bullying review; admission notice
Nov/Dec	Adopt 2025 procedures	Safeguarding; Safety Statement	Close safeguarding; start Code/RSE	2025 procedures; safeguarding; safety	Statement, risk assessment, review notice
Jan/Feb	Consulted spring policies	Code; RSE; data protection	Close Code/RSE; start AUP/inclusion	Code; RSE; data changes	Code/RSE; privacy information
Mar/Apr	Mid-cycle risks	Internet safety; inclusion; critical incident	Close AUP/inclusion; start summer checks	Consulted policy changes	Public versions; protect sensitive details
May/Jun	Prepared summer policies	Medication; supervision; complaints	Close summer input; plan staff dignity check	Completed summer updates	Relevant policies; plan 2027 annual reviews

Dates that are fixed this year

Every meeting: principal presents Child Protection Oversight Report. [Source]
Last Board meeting before 31 Dec 2026: adopt 2025 procedures and review safeguarding documents. [Source]
Each calendar year: review safeguarding statement/risk assessment and complete required communications. [Source]
Each calendar year: review Bí Cineálta and implementation with the community; use Appendix E and notify. [Source]
Admissions: notice on website at least 1 week before opening; applications cannot start before 1 October. [Source]
Term boundaries: Circular 0018/2026 sets standard breaks; confirm local dates and contingencies. [Source]

Policy-by-policy schedule | Irish primary schools

* Recommended = Recommended (risk-based) for this schedule. Required identifies a sourced policy/statement/strategy duty; school-set cycles are not statutory annual rules. Separate legal and curriculum duties still apply. HSA advises an annual safety check; review on changes. EWO = educational welfare officer. AUP = acceptable use policy. Sources are clickable; full details are online.

Policy	Review cycle	Required / recommended	Consultation	Board ratification	Website / circulation	Source
Safeguarding statement + risk assessment	Each calendar year; adoption/change	Required	Staff, parents, pupils	Board review/adopt	Statement + review notice	CP FAQ pp. 5-7
Bí Cineálta	Each calendar year; sooner if needed	Required	Whole community; App. E	Board review	Policy + pupil version + review notice	Bí Cineálta §7.2
Code of Behaviour	School-set; change triggers	Required policy	Principal, staff, parents, EWO	Board	Parents before enrolment; web advised	Act 2000 s.23
Admissions + notice	Notice annually; amend policy as needed	Required	Staff, parents; patron	Board + patron	Policy + annual notice	Admissions FAQ
Data Protection	Annual risk check; changes	Recommended*	Staff; data advice	Recommended	Privacy notices; policy optional	GDPR
Safety Statement	HSA annual check; changes	Required statement	Staff; safety reps	Board/ETB	Staff access; web optional	HSA checklist
RSE	School-set; curriculum changes	Recommended*	Parents, teachers; pupils	School authorities	Circulate; web advised	PDST steps 4-6
Attendance strategy	Annual (Tusla guidance); monitor	Required strategy	Principal, staff, parents, EWO	Board; submit to Tusla	Communicate; web advised	Tusla / s.22
Internet safety / AUP	Annual risk check; tech changes	Recommended*	Staff, parents, pupils	Recommended	Website advised	Webwise
Critical Incident	Annual readiness; after incident	Recommended*	Staff; support services	Recommended	Public contacts; private response detail	NEPS resources
Medication	Annual check; pupil changes	Recommended*	Staff, parents; clinical input	Recommended	Web optional; private pupil plans	Governance manual
Supervision	Annual check; staffing/layout change	Recommended*	Staff; relevant parent input	Recommended	Circulate; web optional	HSA checklist
Special Education / Inclusion	Annual check; provision changes	Recommended*	Staff, parents, pupils	Recommended	Website advised	Dept. SEN
Parental complaints	School-set; patron changes	Recommended*	Staff, parents; patron	Recommended	Accessible; website advised	Governance manual
Dignity at Work	School-set; incident/change	Recommended*	Staff; representatives	Recommended	Staff access; web optional	Governance manual