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IRELAND

FREE EDVANCE CHECKLIST - NO LOGIN REQUIRED

# Bí Cineálta readiness checklist

- [ ] Confirm the board has formally adopted the current school policy.
- [ ] Check the policy uses the required Department template as its basis.
- [ ] Retain evidence of consultation with staff, students and parents.
- [ ] Open the website link and verify the approved policy is available.
- [ ] Display and explain the school’s student-friendly policy.
- [ ] Confirm staff understand the definition and response arrangements.
- [ ] Check that student and parent engagements are recorded securely.
- [ ] Schedule follow-up within the procedures’ 20-school-day limit.
- [ ] Include the anonymised update at each ordinary board meeting.
- [ ] Complete the calendar-year review, notification and improvement follow-up.

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